

**FIRST CONGREGATIONAL CHURCH
ENDOWMENT GRANT COMMITTEE
2019 APPLICATION FORM**

“All the believers were one in heart and mind. No one claimed that any of his possessions was his own, but they shared everything they had” ACTS 4:32

Name of Committee: _____

Contact Person: _____

Phone: _____ Email: _____

Amount Requested: \$ _____ Date Submitted: _____

The Endowment Fund Resolution of February 6, 2005, states that all income and principle which is expended shall be expended solely in support and maintenance of the worship, religious activities, and community services of the First Congregational United Church of Christ of River Falls, Wisconsin, for local church purposes. Funds will be awarded based on grant application criteria. Approved grant money must be used for the specified purpose(s) specified in your application. Unused grant funds must be returned to the Endowment Grant Committee within a year of the grant approval date. Grant applications seeking more than \$7,500 requires the approval of both a committee and the church council prior to submission.

Grantees are required to report back to the Endowment Grant Committee upon completion of your project or use of funds before another Grant Request will be considered. This is critical in evaluating the effectiveness of the Endowment Grant Committee’s mission to support the maintenance of the worship, religious activities and community services of First Congregational UCC of River Falls. Reports can be sent electronically to office@firstchurchrf.org or mailed to 110 N. Third St., River Falls, WI 54022.

The deadlines for applying in 2019 are as follows: Jan 28, Mar 25, May 28, July 29, Sept 30, Nov 25. You will be notified of the Committee’s decision within 15 days after our next meeting decision. If your application is denied, please feel free to re-apply. Listed below are the committee members for 2018. Please contact us if you have any questions or comments.

Brian Miller, Chair 715-425-0210
Rene Bylander 715-425-7437
Barbara Peterson 715-425-5638
Jeff Pajac 715-684-5332

Jan Hansen..... 715-425-5211
Kathy Casey..... 715-410-1006
Cheryl Zakrzewski..... 715-425-6652

To continue the application process, please follow the instructions on opposite side. A reminder: All applications must have the approval of a recognized church committee or board of First Congregational UCC.

Committee Name: _____ Date of Application: _____

Use the area provided below (or attached pages), to answer the following inquiries:

1. **Statement of Need** - Explain the need or opportunity to be funded with this application and why this project cannot be funded from your approved committee's annual budget.

2. **Objectives** – Describe the connection your request has to your committee's objectives.

3. **Project Budget** - Provide a detailed budget for the activities that would be funded by this grant.

The Endowment Grant Committee asks that the Committee will receive a report from your committee chair back on describing how this grant money was spent, answering the questions/applying the format on the next page. The report should be sent to the chair of the Endowment Grant Committee and must be provided before another grant application from your committee will be considered.

Signature of Committee Member: _____

Endowment Grant Committee Follow Up Report for Grants Awarded

Thank you for reporting back to the Endowment Grant Committee upon completion of your project or use of funds. This is critical in evaluating the effectiveness of the Endowment Grant Committee's mission to support the maintenance of the worship, religious activities and community services of First Congregational UCC-River Falls. Reports can be sent electronically to office@firstchurchrf.org or mailed to 110 N. Third St., River Falls, WI 54022.

Project: _____

Committee: _____

Date awarded: _____

1. Explain how well your project/initiative worked and how much of the requested amount was spent and on what.

2. How did your project/initiative serve or expand the ministry of this church? Did things go as expected? Were there any unanticipated benefits or anything you would have done differently?

3. Other comments:

A follow-up report must be provided to the Endowment Grant Committee before another grant request from your committee will be considered.